ETHICS CHECKLIST FOR UNDERGRADUATE STUDENTS (NON-PARTICIPANT RESEARCH)

Who needs to complete this? This UG ethical checklist may be completed for all projects where any form of creative research is being undertaken without directly working with human participants. If you plan to gather data from human participants then please consult your tutor first. You may then be required to also complete the *'Undergraduate Ethical Assessment for work with human participants – Student From'*

What happens to this form? To complete the checklist please tick either 'YES' or 'NO' in each of the sections below. *If you think there may be any ethical issues, then seek advice from your Tutor.*

	Ethical Consideration	YES	NO
1	**Does your work involve working with human participants and the collection of their data? (participant research?)** [If YES, then speak to your tutor and complete Ethics Self-Assessment Form. Consult the UG Guidance Document, UG Ethics Policy]	YES	
2	**Will you use live animals or other organisms in your study?** [If YES, then consult GSA's policy 'Use of live animals in study, installations and exhibitions', then seek advice from your tutor before proceeding]		NO
3	**Does the work have potential to impact negatively on the environment? (or third parties?)** [If YES, then seek advice from your tutor before proceeding]		NO
4	**Does the work introduce any potential threats to you or your audience's psychological wellbeing?** [If YES, then seek advice from your tutor before proceeding, consult the UG Ethics Guidance Document.]		NO
5	**Are visual representations of individuals or groups likely to be an issue?** [If YES, then seek advice from your tutor before proceeding, consult the UG Ethics Guidance Document.]		NO
6	**Could the work result in distress or safety issues for yourself beyond that which could be reasonably expected and easily managed?** [If YES, then seek advice from your tutor before proceeding]		NO
7	**Will the work take place outside of the UK? If YES, state the location:** [If YES, then seek advice from your tutor before proceeding]		NO
8	**Are there any potential issues in acknowledging sources or source material?** [If YES, then seek advice from your tutor before proceeding]		NO

I certify that the information contained in this checklist is accurate.

Project Title: Sound Files for Virtual Environments

Signed: Date: 4th April 2021